

Terms & conditions of photography and filming at Marsh's Library

1. Personal Photography and Filming

The library permits non-intrusive photography and filming by visitors within the public spaces of the library and garden for personal, non-commercial uses. The library defines 'intrusive' as the use of tripods, selfie sticks, and lighting or sound equipment exterior to the device. You may not record anyone using Meta AI Glasses (or similar device) without their express permission.

The library is happy for visitors to post their personal, non-commercial images on social media sites, blogs, or other websites linked to their accounts. Personal photography and filming should not interfere with the enjoyment of the library and garden by other visitors, and nothing should be affixed to any surface throughout the premises.

The library asks that visitors take special care not to include a child or children (other than their own) in any image taken within the library or garden. By the same token, we ask that visitors do not take pictures or record members of staff without their express permission. You may not record any member of staff using Meta AI Glasses (or similar device) without their express permission.

2. Commercial & Organised Photography and Filming

All photography and filming for commercial purposes, promotion, or organised events must obtain prior written permission. Applicants must provide proof of Public Liability Insurance.

The costs for commercial photography are available from the library upon request.

For all types of commercial and organised photography, please email information@marshlibrary.ie at least five working days before your intended visit. Initial approaches to the library must, at a minimum, contain the following information:

- The full name of the person making the request, and the name of the company they represent.

- If the request comes from an agent or location scout, the company that will undertake the filming.
- The subject matter and title of the project being filmed or photographed.
- Proof of Public Liability Insurance.
- Total number of crew (actors plus technical staff) on site.
- Duration of proposed filming.

3. Prohibited Activities

The use of drones for personal or commercial filming or photography is prohibited within the boundaries of the library.

Photography or filming of a political, salacious or derogatory nature is not allowed.

4. Refusal of Entry

The management reserves the right to ask anyone to leave the premises who is believed to be in breach of any part of Sections 1 to 3 (above).

5. Photography of Books and Manuscripts for Academic Purposes

The rules governing photography of books and manuscripts by students and academics under the supervision of our librarian in the Reading Room are set out here: <https://marshlibrary.ie/wp-content/uploads/2023/03/Regulations-for-consulting-manuscripts-and-rare-books.pdf>